

IVY EDUCATIONAL AND CHARITABLE FOUNDATION OF HOUSTON, INC.

# 33<sup>rd</sup> ANNUAL SCHOLARSHIP LUNCHEON AND FASHION SHOW

Hilton Americas-Houston, 1600 Lamar, Houston, Texas 77010

Sunday, April 27, 2014 at 2:00 PM

## VENDOR BOUTIQUE CONTRACT

Company Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Email \_\_\_\_\_

Types of merchandise to be sold:

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### VENDOR LOGISTICS & PRICING

The *Vendor Boutiques* open at 1:00 p.m. The event begins at 2:00 p.m. We will confirm your set up time once your contract is received.

\$200.00 Registration received by March 31, 2014.

\$40.00 additional fee for booth electricity.

Please make check or money order payable to the Ivy Educational and Charitable Foundation

Your booth includes:

- Access to 1000+ event attendees
- A complimentary booth identification sign
- An 8-foot skirted table and 6-foot skirted table with two chairs (2 tables total)
- A Listing in IEACF Fashion Show & Luncheon program
- A Listing on IEACF.org webpage

**BOUTIQUES MUST BE FULLY DISMANTLED AND CLEARED BY 6:00 pm ON APRIL 27, 2014.**

### PAYMENT DEADLINES & MAILING

\_\_\_\_\_ I am remitting my signed contract and booth payment of \$200.00 by Cashier's Check or Money Order *postmarked on or before March 31, 2014.*

\_\_\_\_\_ In addition to the amount initialed above I am remitting \$40.00 for the cost of electricity for my booth.

**Please download, print, and complete, this contract; and, mail it with your Cashier's Check or Money Order payable to the Ivy Educational and Charitable Foundation to:**

**Felicia Ransfer: IEACF Financial Secretary  
1610 Garden Glenn Lane  
Pearland, TX 77581**

#### **AGREEMENT**

**I hereby apply for space on the "Ivy Aisle" at the Ivy Educational and Charitable Foundation of Houston, Inc.'s (IEACF) Annual Scholarship Luncheon and Fashion Show on April 27, 2014. I agree to the terms of this contract and understand that all payments for vendor space are final with no refund options. I understand that booth locations on the "Ivy Aisle" will be assigned on a first-come, first served, basis upon receipt of payment. I also agree to hold the IEACF harmless in all matters.**

*Proprietor Signature:* \_\_\_\_\_

*Date:* \_\_\_\_\_